CITY OF GRANDE prairie

P 780-538-0300 or 311
A P.O. Bag 4000
10205 - 98 Street
Grande Prairie, AB T8V 6V3

Plumbing, Gas, Building Safety Codes Officer

The City of Grande Prairie is a vibrant, growing community located in the beautiful Peace Country region of Alberta. We are committed to providing exceptional public service and enhancing the quality of life for all residents. Grande Prairie is a great place to live, work, and play.

Don't have your Safety Codes Officer certification? Don't let that stop you from applying! If you hold a Journeyperson certification in Plumbing or Gas and are eager to learn and take the next step in your career, we're happy to provide the training and support you need to become a certified Safety Codes Officer.

Position Responsibilities
As the Plumbing, Gas, Building Safety Codes Officer, you will:

- Administer and enforce the National Plumbing Code, Natural Gas and Propane Codes, National Building Code Alberta edition, Alberta Safety Codes Act and other city bylaws and the Quality Management Plan, as they relate to building construction.
- Within the scope of authority and as directed, review and approve building plans.
- Within scope of authority, perform plumbing, gas and building inspections to ensure code compliance while maintaining complete documentation, technical accuracy and procedural compliance.
- Provide support as the subject matter expert when/if any Orders are appealed to the Safety Codes Council or litigation(s) arise.
- Examine permit applications for compliance and issue permits.
- Provide Code interpretation to the construction industry, homeowners, other members of the Safety Codes team, as well as other internal city staff as required.
- Liaise with various regulatory bodies, associations, committees, departments and stakeholders.
- Maintains logs of all construction activity in accordance with the Quality Management Plan.
- Monitor and report upon building or development activity undertaken without approval.
- Provides customer service and responds to inquiries from the public or other municipalities.

Qualifications
- Certified Plumbing, Gas group A and Building residential Safety Codes Officer.

- Eligibility for Designation of Powers through the Alberta Safety Codes Council.
- Municipal experience would be considered an asset.
- Strong knowledge of Alberta Safety Codes Act, National Plumbing Code, Natural Gas and Propane Codes, National Building Code Alberta edition and other relevant legislation.
- Analytical skills and the ability to understand and report upon technical information.
- Ability to work independently as well as within a team environment.
- Good communication and de-escalation skills
- Proficiency in all Microsoft office and Bluebeam software applications.
- Applicants who hold the required SCO certification are encouraged to apply. Candidates who do not currently hold certification may also be considered, with training and professional development opportunities potentially available to support certification requirements.

Hours
The standard workweek consists of an average of 40 hours, with the specific schedule being determined by the immediate supervisor.

Compensation
Salary range $47.58 to $58.43 per hour as per the Out-of-Scope Agreement.

Benefits
Comprehensive benefits package. What We Offer | City of Grande Prairie (cityofgp.com)

Diversity & Inclusion
The City of Grande Prairie is committed to building and sustaining an inclusive work environment composed of individuals with unique experiences, perspectives, talents, and contributions who welcome, support, respect and value all members of the community.

Selection Process
We appreciate your interest in our organization, and we thank you in advance for your application. Candidates selected for an interview will be notified via phone or email.
1. To apply for this position, please visit our careers page: Job Postings | City of Grande Prairie
2. Our application review process includes a thorough evaluation of all submissions. Short-listed candidates will be contacted for interview scheduling.
   - This posting will be open until a suitable candidate(s) is/are found.
   - This posting may be used to fill future vacancies in this position.

Note: After submitting your application and uploading your resume, you should expect to receive an email confirmation indicating that your application for this position has been successfully

submitted. If you receive this email, there is no need for any additional contact with us regarding this position.
To efficiently manage the high volume of applications we receive for each job posting, we are unable to address job-specific inquiries prior to the interview stage. However, if you progress to the job interview stage, we will gladly answer any questions you may have.